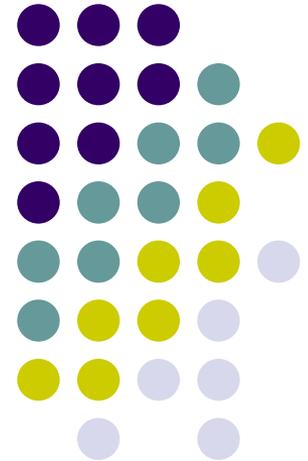
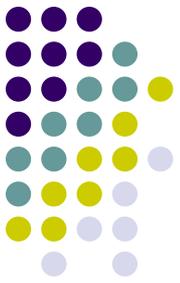


2010

# The FAA N-Number Re-Registration Guide

AIC Title Service





# FAA Aircraft Re-Registration

All aircraft currently registered with the FAA must be **re-registered**.

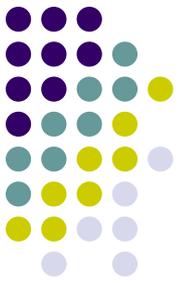
The process will begin once the legislative bill in the US Senate is published in 2010. The final details have not been released, including a) the new FAA fees b) the proposed timeframes and c) the exact procedures for re-registration.

Once the re-registration process is complete, the FAA will require all aircraft certificates to be renewed **every three (3) years**.



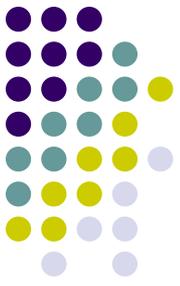
*continued...*

# FAA Aircraft Re-Registration



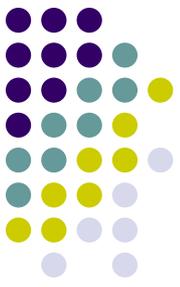
We know that certain things are going to occur:

- For owners that fail to re-register their aircraft within the given timeframe, their certificate will expire and the aircraft will be grounded.
- If a certificate expires, the assigned N-Number will be cancelled and returned to the pool of available N-Numbers, even if the number is still on the aircraft.
- If an aircraft remains in the “sale reported” or “registration pending” categories beyond the allowed time, the N-Number is cancelled.
- There are civil and criminal penalties involved with operating an aircraft without a valid certificate or valid N-Number.
- Once a certificate has expired and an N-Number has been cancelled, we believe that an aircraft owner will have a difficult time acquiring insurance to cover the aircraft.



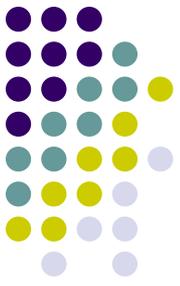
# How AIC Title Service Can Help

- We will find out the specific timeframe that FAA has scheduled for re-registration of your aircraft and we will make certain the deadline does not pass.
- We will have the special FAA Re-Registration form.
- Using your web browser, you will be able to access the **AIC Re-Registration Document Tracker** to view our progress and your FAA filed documents.
- Once you are re-registered, we will make sure that you get the hard copy of your certificate.
- For future renewals, we will sufficiently notify you prior to expiration that your three (3) year renewal is due. If you have requested our automatic renewal option, we will automatically renew your certificate.



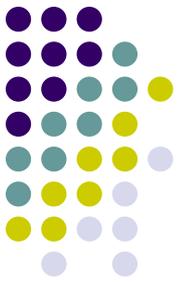
# Enterprise Client Re-Registration

- For our Enterprise Customers that **manage thousands of aircraft**, our automated monthly group re-registration simplifies the process.
- Enterprise Customers can send us their list of N-Numbers or Serial Numbers.
- We track when those certificates expire according to the monthly FAA schedule.
- The owner will be guided through the **AIC Easy Re-Registration** process (next page). We will coordinate, with the owner, the documents that are required to be signed for the initial FAA re-registration.
- Our automatic certificate renewal system is synchronized with the FAA expiration schedule.



# AIC Easy Re-Registration

- **AIC will send the special FAA Re-Registration form** to you, the owner.
- Owner will sign and date the form, and mail back to AIC.
- The form is scanned into our Document Management System.
- The original hardcopy will be filed with the FAA.
- We'll send you an email (Figure 1) with a link to the automated **AIC Document Submission Tracker** (Figure 2).
- **You are automatically notified** anytime the AIC Document Tracker is updated with new information and when the FAA filed documents are scanned in (Figure 3).



# AIC Document Tracker

 **AIC's Automated FAA Document Submission Services**  
*Providing the latest, most up-to-date info for our clients.* 

---

Hello, we have received an item for your FAA Document Submission order. Please click the link below to view your Document Submission Tracker.

[Document Submission Tracker](#) 

Your link will remain active for the duration of this Document Submission order and you may click this link at any time to view the current status.

If you're unable to click the HTML formatted link above, please manually copy and paste this entire URL into the address bar of your web browser:  
<http://www.aictitle.com/default.aspx?tabid=1262&sqs=buJbshjR5WA%3d>

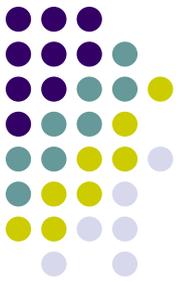
Thank you for your business.

AIC Title Service  
Tel: 800.288.2519

Figure 1



# AIC Document Tracker



Doc Tracker

**AIC**  
TITLE SERVICE, LLC

AIC Title Service, LLC  
6350 W. Reno  
Oklahoma City, OK 73127

Ph: 800.288.2519  
405.948.1811  
Fx: 405.948.1869  
E: info@aictitle.com

**AOPA**  
MEMBER PRODUCTS

**Prepared For:**

**Company:** XYZ Corp  
**Name:** Tom Jones  
**Address:**  
**Address2:**  
**Address3:**  
**City, State/Region:**  
**Postal Code:**  
**Country:** US

**Business Phone:**  
**Business Fax:**  
**Cell Phone:**  
**Home Phone:**  
**Email:** t.jones@mail.com

**DOCUMENT CONFIRMATION**

Type	Registration Number	Make	Model	Serial Number
Aircraft	2923L	MOONEY	M20F	670317

**Application for Registration**

Original - 1/15/2009 10:52:00 AM  
Filed - 1/15/2009 11:33:00 AM

**Click here**

Figure 2

Click the links on the tracker to view the scanned PDF documents (see figure 3)

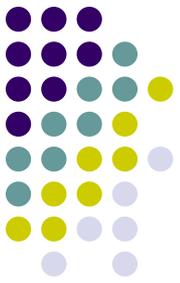


Figure 3

UNITED STATES OF AMERICA DEPARTMENT OF TRANSPORTATION FEDERAL AVIATION ADMINISTRATION-MIKE MONROEY AERONAUTICAL CENTER AIRCRAFT REGISTRATION APPLICATION		CERT: ISSUE DATE	
UNITED STATES REGISTRATION NUMBER <b>N</b>		<b>FOR FAA USE ONLY</b>	
AIRCRAFT MANUFACTURER & MODEL			
AIRCRAFT SERIAL No.			
TYPE OF REGISTRATION (Check One box)			
<input type="checkbox"/> 1. Individual <input type="checkbox"/> 2. Partnership <input type="checkbox"/> 3. Corporation <input type="checkbox"/> 4. Co-Owner <input type="checkbox"/> 5. Government <input type="checkbox"/> 8. Non-Citizen Corporation <input type="checkbox"/> 9. Non-Citizen Corporation Co-Owner			
NAME OR APPLICANT (Person(s) shown on evidence of ownership. If individual, give last name, first name, and middle initial.)			
TELEPHONE NUMBER: (    )			
ADDRESS (Permanent mailing address for first applicant on list) (If P.O. Box is used, physical address must also be shown.)			
Number and street: _____			
Rural Route: _____ P.O. Box: _____			
CITY	STATE	ZIP CODE	
<input type="checkbox"/> <b>CHECK HERE IF YOU ARE ONLY REPORTING A CHANGE OF ADDRESS</b> <b>ATTENTION! Read the following statement before signing this application.</b> <b>This portion MUST be completed.</b>			
A false or dishonest answer to any question in this application may be grounds for denial of the application and imprisonment (U.S. Code, Title 18, Sec. 1001).			
CERTIFICATION			
I/WE CERTIFY:			
(1) That the above aircraft is owned by the undersigned applicant who is a citizen (including corporations) of the United States. (For voting trust, give name of trustee: _____), or:			
<u>CHECK ONE AS APPROPRIATE:</u>			
a. A resident alien, with alien registration (Form 1-151 or Form 1-551) No. _____			
b. A non-citizen corporation organized and doing business under the laws of (state) _____ and said aircraft is based and primarily used in the United States. Records or flight hours are available for inspection at _____			
(2) That the aircraft is not registered under the laws of any foreign country; and			
(3) That legal evidence of ownership is attached or has been filed with the Federal Aviation Administration.			
NOTE: If executed for co-ownership all applicants must sign. Use reverse side if necessary.			
TYPE OR PRINT NAME BELOW SIGNATURE			
EACH PART OF THIS APPLICATION MUST BE SIGNED IN INK.	SIGNATURE	TITLE	DATE
	SIGNATURE	TITLE	DATE
	SIGNATURE	TITLE	DATE
NOTE Pending receipt of the Certificate of Aircraft Registration, the aircraft may be operated for a period not in excess of 90 days, during which time the PINK copy of this application must be carried in the aircraft.			

Sample Only

OKLAHOMA CITY  
 OKLAHOMA  
 FILED WITH FAA  
 AIRCRAFT REGISTRATION BR  
 2009 OCT 6 PM 2 32



# Additional AIC Services

- Enterprise Services (Document Escrow, Chain of Lien)
- Escrow
- Title Search
- FAA Document Filing
- International Registry
- Chain of Title
- Title Insurance
- Lien Clearance
- 1031 Exchange

For more information, please contact us.



6350 W Reno  
Oklahoma City, OK 73127  
800.288.2519  
Email: [info@aictitle.com](mailto:info@aictitle.com)  
[www.aictitle.com](http://www.aictitle.com)